



F. No. 18(2)/2021/Estt.

Dated : 13.11.2023

To

1. The Director/Project Director/All the ICAR Institute/Direçtorate/Bureau/NRC's.
2. The Director (Admn.), ICAR Head Quarter, Krishi Bhawan, Dr. Rajendra Prasad Road, New Delhi-110 001.

**Sub: Filling up the Technical Assistant Posts (T-3) (34 Nos.) on Transfer on permanent absorption basis at ICAR-CIFE, Mumbai – regarding.**

Sir,

The applications are invited from eligible technical personals working at ICAR Hqrs. / ICAR Institutes against the following vacant posts of Technical Assistants (T-3) on transfer or permanent absorption basis at ICAR-CIFE, Mumbai and its Regional Centres viz. Kolkata, Powarkheda (Madhya Pradesh), Kakinada (Andhra Pradesh), Rohtak (Haryana) and Motipur (Bihar) are as below :-

Sl. No.	Name of the Post	Name of the Functional Group	No. of Posts	Reservation Position	Essential requirement and eligibility
1	Technical Assistant (T-3)	Laboratory Technician	11	UR – 17	Persons holding analogous posts i.e. Technical Assistant (T-3) with at least 05 years service (including two years of probation period on initial appointment) on regular basis in pay level – 5 in any ICAR Units.
		Field & Farm Technician	19	SC – 05	
		Library/Information	01	ST – 03	
		Press & Editorial	01	OBC – 09	
		<b>Workshop (Vessel) :</b> Engine Driver	02		
<b>Total :</b>			<b>34</b>		

The candidates may send their applications through proper channel under the above Functional Group in the enclosed proforma (*Annexure-I*). The employee should have completed minimum period of five years on the issue of the notification (including two years of probation period on initial appointment) at a particular place of posting except in a cases were request is on medical ground or working-spouse ground or on the grounds of being a single lady (unmarried/widowed/divorced). For a single ladies a minimum period of three years (including two years of probation period on initial appointment).

Other terms & conditions for Inter Institutional transfer shall be governed as laid down in the ICAR's letters F.No. TS-19(01)/2002-Estt.IV dated 19.03.2020 and F.No. TS-19(6)/2020-Estt.IV dated 19.03.2021 and TS-19(8)/2020-Estt.IV dated 16.02.2022.

It is requested that the above vacancies may be circulated amongst the eligible and desirous candidates. If any, working at your Institute/Establishment. Applications of eligible candidates who fulfill the requisite eligibility conditions. Application may kindly be forwarded to this Institute in proforma appended along with copy of their complete APAR dossiers for last five years, a certificate to the effect that no Disciplinary / Vigilance case is pending or being contemplated against the candidate, Certificate of all educational qualifications & SC / ST / OBC Certificate, if applicable may also be sent, so as to reach at this Institute on or before **04.12.2023**.

**Application of only such candidates may please be forwarded who can be relieved immediately on the event of their selection for appointment.**

**Incomplete application(s) and those received without APAR dossiers & certificates and without through proper channel will not be entertained.**

**This issues with the approval of the Director.**

Yours faithfully,

  
(Poonam Behl)  
Administrative Officer

Encl. : Annexure.

Copy to :

1. The Under Secretary (R&P), ICAR, Krishi Bhawan, New Delhi-110 001 for information.
2. The Under Secretary (TS), ICAR, Krishi Bhawan, New Delhi-110 001 for information.
3. The Under Secretary (FS), ICAR, Krishi Bhawan, New Delhi-110 001 for information.
4. Director Cell / Joint Director Cell, ICAR-CIFE, Mumbai.
5. The Incharge ICT Cell to upload the said documents on ICAR-CIFE website.
6. Guard file.

**PROFORMA**  
**Application for the post of Technical Assistant (T-3)**

- 1. Name of the Candidate : \_\_\_\_\_
- 2. Name of the Institute : \_\_\_\_\_
- 3. Postal Address with Email ID and Phone No. : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 4. Date of appointment to the Present Post : \_\_\_\_\_
- 5. Date of Joining in ICAR Services : \_\_\_\_\_
- 6. Date of Birth : \_\_\_\_\_
- 7. Education Qualification : \_\_\_\_\_
- 8. Whether belongs to SC/ST/OBC/General : \_\_\_\_\_
- 9. Service Particulars : \_\_\_\_\_

Name of the Institute	Post held	Scale of Pay	Period		Nature of duties	Whether Adhoc or on regular basis
			From	To		

10. Any other information/particulars relevant to :  
the service of the applicant \_\_\_\_\_

I do hereby declare that the particulars furnished by me are correct to the best of my knowledge and belief.

**Signature of the Applicant.**