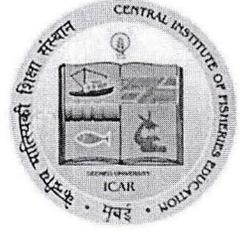




भा.कृ.अनु.प.-केन्द्रीय मातिस्यकी शिक्षा संस्थान
ICAR-CENTRAL INSTITUTE OF FISHERIES EDUCATION

समतुल्य विश्वविद्यालय, कोलकाता केंद्र
(Deemed University), Kolkata Centre
32-GN Block, Sector-V, Salt Lake City, Kolkata-700091
Tel: 033-23573893/7265/5269, Fax: 033-2357 3469/6197,
Website: www.cife.edu.in



F.No.6-4/Works/AMC (Computer)/CIFE/Kol/20-21/298

Date 10.11.2020

To

M/S Web site

Sub: Quotation for "Annual Maintenance Contract of Computer & peripherals and IT Facilities Management" at CIFE, Kolkata Centre

Sir,

Sealed quotations are invited by the Officer-in-Charge, ICAR- Central Institute of Fisheries Education (ICAR) Kolkata Centre for "Annual Maintenance Contract of Computer & peripherals and IT Facilities Management" at CIFE, Kolkata Centre. Please quote your consolidated rate on monthly basis for Annual Maintenance Contract (AMC) of the computer hardware's, printer, scanner & LCD projector, Video Conferencing Facility, LAN etc. as per the list enclosed(Encl.1) latest by 3.00 PM 25th November, 2020. The party should submit sealed quotation preferably by Register/Speed post / by hand (in the quotation box room No.9). The firms is requested to submit photocopies of valid documents namely trade license, company registration certificate,G.S.T number & PAN card along-with quotation and these are subjected to verification with original at the time of placement of work order, if needed. The interested firms are requested to submit the quotation in a sealed cover super scribed 'Quotation for Annual Maintenance Contract of Computer & peripherals and IT Facilities Management' addressed to the Officer-in-Charge, ICAR Central Institute of Fisheries Education Kolkata Centre, 32-GN Block, Sector-V, Salt Lake City, Kolkata-700091. **The interested firms are requested to visit site, machines etc. before submission of quotation.**

Scope of work and terms & conditions of the contract

1. The AMC is for up-keeping and maintenance of the Desktops,laptops,hardware,printers scanner,LCD projects, Video conference facility, LAN etc, installation of window update, regular checking, cleaning and repairing of minor /major fault in any systems.
2. The Service Engineer of AMC firm will have to present in the canter or have to visit at the Centre after registering complaints earliest for rectification of any kind of problems of all machines and system.
3. Preventive maintenance is required on every week for all machine and system. In addition to that the AMC firm will have to attend the urgent calls for rectifying the faults for keeping all machines and system in good working condition at any time on short notice.

4. The AMC contract will be of non-comprehensive nature. For repairing and rectification any major fault the cost of spare parts will be paid by this Centre to the AMC firm following codal formalities, but no payment will be made towards labour charges etc.
5. Repairs are to be carried out preferably at the location of the equipment on same day, except in the exceptional circumstances where the equipment or any component may be required to be taken out for repairs in workshop.
6. Support for users and troubleshooting of commercial software packages and removal of virus and re-installation of software are to be carried out by the AMC firm in a periodic manner and as and when required.
7. Coordination with HP and other Service Provider for troubleshooting of the computers and other peripherals under warranty are to be carried out by the AMC firm.
8. The rate quoted by the firm for said AMC must be valid for six months. Taxes, if any should be clearly mentioned in the quotation, otherwise it will be presumed that quoted rates are inclusive of all taxes.
9. The successful bidder will have to deposit 10% of annual contract value as security deposit (refundable) for the period of contract. The bank demand draft, drawn in favour of 'ICAR (CIFE) Subunit, Kolkata.'
10. The payment towards AMC charges would be made on monthly basis on successful completion of contract.
11. The Officer-in-charge reserves the right to accept or reject any or all quotation without specifying any reason whatever.

Yours faithfully,

A. Biswas

In-Charge (Works)

Details Computer & peripherals and IT Facilities under AMC coverage at CIFE Kolkata Centre

Sl. No.	Details of IT items	Nos.	Vendor's Warranty Coverage
A. Desktop / Laptop computers			
1.	Dell Optiplex 390 Series desktop (Genuine Window-7 Professional OS, MS Office 2010, 18.5" TFT, 4 GB RAM, 500 GB HDD, Anti-virus updated)	15	Nil
2.	HP 7380 desktop (Core 2 duo 2.33 GHz, 2 GB RAM, 160 GB HDD, 17" TFT, Anti-virus updated)	01	Nil
3.	HP 7400 desktop (Core 2 Duo processor, 2 GB RAM, 160 GGB HDD, 17" TFT, Anti-virus updated)	01	Nil
4.	Assembled P-IV desktop (80 GB HDD, 2.4 GHz, 256 RAM, Anti-virus updated)	01	Nil
5.	Dell laptop, Model: PP04X (Laptop) Anti-virus updated	01	Nil
6.	HP SFF desktop(core i7,.2gb Ram,.500GB HDD,18.5"LED Monitor)	09	Nil
7.	HP pro 3330 MT(Coreis53470,4GB RAM,500 GB HDD,LED 18.5" monitor, Anti-virus updated)	01	Nil
8.	Lenovo desktop (core 2 duo.2GB Ram,500GB HDD,18.5"TFT Monitor)	01	Yes
B. Printers (All-in-One/ Laser jet/ Desk jet/ Office jet/ Scan jet)			
9.	HPm-1136 MFP (8 Nos), HP 1022N (1 nos), HP P1108 (2 nos),HPDJ109g(2nos),HPF380(1NO),HPC 4688 P.S (1NOS),HP10101No),Scanyet.G 3010 (1nos),color laser pro200M25IN(1nos),ProMI2A(2NOS),HPOJ8600PLUS(1NOS),DJ1112(1NOS),DJ2020hc(1nos),DJ 2135(1Nos),HP-p1606(1Nos)	25	Nil
C. UPS			
10.	0.5/ 0.6/ 1.1/ 2.0 KV off line/online UPS	28	Nil
D. LCD Projectors			
11.	LCD Projector (Make: EPSON)	3	Nil
E. Server/LAN System			
12.	LAN System: BSNL Broad band 2.0 mbps line, ADSL modem maintained by BSNL	3	Nil
13.	24- port Giga switch (2 no's) D-Link 8 port (2 no's), 3Com 24 Port (2 no's)	11	Nil
14.	HP-range wireless access until(i-Ball with accessories and Cabling)	02	Nil
F. Video Conferencing Facility (Installed in Committee Room)			
15.	Full HD Samsung 40" LCD TV, Polycom Camera, 1.0 KV Online UPS (Emerson), ISDN modems, Speakers	1	Nil
16.	New DESKTOP computer-HP Make (8CA8011c IL,8CM8011CHG,8C A8011CIL and 8CM8011CHS)	4	Nil