



ICAR - CENTRAL INSTITUTE OF FISHERIES EDUCATION
(Deemed University), Rohtak Centre,
Lahli, Rohtak-124411

Telephone:01258-299400 www.cife.edu.in

Telefax:01285-299100



F. No: 3-37/CIFE/RTK/H.Vehcle/2021
Dated: 10th March 2022

E-Tender Notice

ICAR- Central Institute of Fisheries Education, Rohtak centre 124411, invites E-Tender for the Annual Rate Contract for hiring of vehicles at ICAR- CIFE, Rohtak centre through the website www.cife.edu.in

| Tender Details | | |
|-----------------------|------------------------------------|--------------------------|
| 1 | Start of issue tender Download | 10 March 2022 |
| 2 | Last date for submission of tender | 16 March 2022 |
| 3 | Opening of Technical Bid | 16 March 2022 |
| 4 | Mode of Tender | Open |
| 5 | Tender type | Open Tender |
| 6 | Tender category type | Service |
| 8 | Location of Supplies | ICAR-CIFE, Rohtak-124411 |

V. Haikishma
Officer Incharge,
CIFE (Deemed University), ICAR,
Rohtak Centre
Lahli Via Anwal, Rohtak (Haryana)
PIN-124411

TENDER DOCUMENT

ICAR- Central Institute of Fisheries Education, Rohtak centre-124411 INVITES TENDERS FOR ENTERING INTO ANNUAL RATE CONTRACT (ARC) FOR HIRING OF THE VEHICLES AT ICAR-CIFE Rohtak Centre-124411,

INSTRUCTIONS /TERMS & CONDITIONS

A. SERVICE REQUIREMENT: -

1. The contractor shall provide the vehicle along with drivers, so as to ensure 24 hour availability of drivers on all 7 days of the week. However, the normal running may vary as per actual requirement. The vehicles so hired may be required to travel out of Rohtak on official tours also.
2. The firm has to provide the Vehicle on all working days as well as on holidays. However the requirement of vehicle will be provided separately and well in advance from time to time.
3. The vehicles should be in good condition and well maintained with all necessary documents. The selected vendor has to get the vehicles approved by CIFE before deployment. In case the condition of the vehicles is not found satisfactory, the offer is liable to be rejected.
4. The vehicle should be duly registered as a commercial vehicle with road transport office and contractor should submit all relevant papers of registration of vehicle before starting the work.
5. Contractor will be required to provide good condition AC vehicles and loading vehicles i.e. Hatchback/SUV/MUV/and loading tata407/Mahindra pickup or similar type of vehicles.
6. The vehicle provided by the contractor will be required to ply in **Rohtak** area as well as other outstation areas. However, the duty point would be ICAR, CIFE Rohtak centre-124411.
7. Time and distance should be calculated from CIFE Rohtak to CIFE Rohtak. Parking and Toll taxes shall be reimbursed as per actual amount paid on producing the receipts/vouchers.
8. The drivers: -
 - I. Must have a mobile number for making communication.
 - II. Should be presentable/ courteous/ well behaved.
 - III. Should be experienced and fully conversant with the routes of Rohtak and outside Rohtak area.
 - IV. Will be required to maintain a duty slip/logbook, which will be signed by the officer using the vehicle or any other person (s) authorized by him/her.
 - V. Must have valid driving license and also having the complete set of valid and up to date documents i.e. Registration Certificate, Insurance, Pollution clearance, Road Tax, Permit, etc. for the concerned vehicle.

B. ELIGIBILITY CONDITIONS: -

1. The details as mentioned in Tech. Bid should be filled in completely for all

categories. Incomplete Tech. bids will be summarily rejected.

- 2 The firm should have PAN/TAN and other registration certificates in the name of firm OR Proprietor/ Partner (s) of the firm.
- 3 The firm should have GST No.
- 4 The rates quoted in tender should be for a period of one year. No alteration of any sort in the rates quoted in tender is allowed during the tender process and RC period.

C. TERMS OF CONTRACT: -

The term of the contract will be for one year and on the expiry of the contract or its termination, The Director, ICAR- CIFE reserves the right to renew the contract on monthly/yearly basis.

D. TERMINATION : -

The contract can be terminated by giving one month's notice on either side. If any point of time if the services of the firm are not found satisfactory, The Director, ICAR-CIFE reserves the right to terminate the contract immediately.

E. OTHER TERMS & CONDITIONS: -

- 1 The rates may be quoted as per attached Performa which includes all applicable charges, i.e. driver wages, POL, night charges and **GST charges** etc.
- 2 The tenderer is advised that all required documents should be attached with the proposal and rates may be quoted as per our requirement; however distribution of rates may be given.
- 3 The Institute does not pledge itself to accept the lowest or any tender & also reserves to itself the right of accepting the whole or part of the tender. Also this Institute reserves the right to reject any tender or to terminate/hold the overall process of tendering at any time for without giving the reasons thereof.
- 4 GST/Any tax applicable or made applicable after awarding the contract in respect of this contract shall be payable by contractor and ICAR-CIFE will not entertain any claim whatsoever in this respect. However the GST or any other tax which is as per the rules of the Govt. shall be deducted at source from monthly bills of the successful Tenderer, as per rules/instructions made applicable from time to time by the Government.
- 5 The personnel so provided by the agency under this contract will not be treated as employees of the ICAR-CIFE, Rohtak and there will be no employer-employee relationship between the ICAR-CIFE Rohtak and the personnel so provided.

| Sl. No. | Description | Details |
|---------|---|---------|
| 1. | Name of the Company/Firm | |
| 2. | Address of the company/Firm with contact details (Tel/Fax/E-mail/ Mobile) | |
| 3. | Registration of the Firm with Govt. /Concerned Deptt. Under shop & commercial Estt. Act. | |
| 4. | Name & full address of your Banker with branch code, IFS code, MICR code, etc. (Attach documentary proof) | |
| 5. | Current/Valid PAN No. (Attach documentary proof) | |
| 6. | Current/Valid GST No. (Attach documentary proof) | |
| 8. | Any other information | |

Dated: _____

(Signature & Seal of Tenderer)

Financial Bid

A) LOCAL TRIPS IN Rohtak district and nearby district ONLY (From Bhiwani, Jhajjhar, Sonipat, Dadri, Urban Agglomeration)

| Sl No. | Vehicle | Hatchback | MUV | SUV | Loading | |
|--------|---|-----------|------|------|---------|------------------|
| | | (AC) | (AC) | (AC) | Tata407 | Pickup(Mahindra) |
| 1 | Charges up to 8 Hrs / 80 Km with duty limits per day | | | | | |
| 2 | Charges for every additional Km beyond 80 Km | | | | | |
| 3 | Charges for every additional Hour beyond 8 Hrs. per day | | | | | |
| 4 | Local night charges | | | | | |
| 5 | GST, if any | | | | | |
| 6 | Any other charges | | | | | |
| 7 | Total | | | | | |

B) OUT STATION TRIPS (i.e. Out Side Rohtak Urban Agglomeration.)

| SN | Vehicle | Hatchback | MUV | SUV | Loading | |
|----|--|-----------|------|------|---------|------------------|
| | | (AC) | (AC) | (AC) | Tata407 | Pickup(Mahindra) |
| 1 | Charges for outstation trip perKm (minimum 250Km per day). | | | | | |
| 2 | Charges for every additional Km beyond 250 Km. | | | | | |
| 3 | Driver Allowance per -out station day | | | | | |
| 4 | Outstation night charges | | | | | |
| 5 | GST, if any | | | | | |
| 6 | Any other charges | | | | | |
| 7 | Total | | | | | |

Signature & Seal of the Tenderer with Date

Mobile No: