## ESTABLISHMENT-V SECTION ICAR-NATIONAL DAIRY RESEARCH INSTITUTE KARNAL-132001 (HR.)



स्थापना—5 अनुभाग भा0 कृ0 अनु0 परि0—राष्ट्रीय डेरी अनुसंधान संस्थान करनाल—132001



फा.सं. 12-5/2021/स्थापना-5(समन्वय)/13

दिनांक: 27.12.2023

## परिपत्र (CIRCULAR)

नव वर्ष के उपलक्ष्य में निदेशक, भाकृअनुप-राष्ट्रीय डेरी अनुसंधान संस्थान, करनाल संस्थान के सभी फैकल्टी, स्टाफ एवं विद्यार्थियों को दिनांक 01 जनवरी 2024 को प्रात: 10 बजे डॉ. डी. सुन्दरेसन सभागार में संबोधित करेंगे। अत: सभी से यह अनुरोध है कि वे तदनुसार उक्त आयोजन में प्रतिभागिता सुनिश्चित करें।

To exchange the new year greetings, the Director, ICAR-National Dairy Research Institute, Karnal will address the faculty, staff and students of the Institute on 1<sup>st</sup> January, 2024 at 10:00 AM at the Dr. D.Sundaresan Auditorium. Hence all are requested to make it convenient to attend the above event.

संयुक्त निदेशक (प्रशासन) एवं वरिष्ठ रजिस्ट्रार Joint Director (Admin.) & Sr. Reg

वितरण, सूचनार्थ/आवश्यक कार्रवाई हेतु (Distribution, for information and necessary action)

- 1. PPS to the Director for kind information of the Director, ICAR-NDRI, Karnal.
- 2. Joint Director (Research), ICAR-NDRI, Karnal.
- 3. Joint Director (Academic), ICAR-NDRI, Karnal.
- 4. Joint Director (Admn.), & Registrar, ICAR-NDRI, Karnal.
- 5. Comptroller, ICAR-NDRI, Karnal.
- 6. Head of Divisions/Incharge, Section for wide circulation.
- 7. Chief Hostel Warden, ICAR-NDRI, Karnal for displaying on the Notice Boards of all the Hostels.
- 8. Incharge, Dr. D. Sundaresan's Auditorium, ICAR-NDRI, Karnal with the request to kindly make necessary arrangement for sufficient chairs for sitting of the staff students & faculty members.
- 9. LWO,ICAR-NDRI, Karnal to kindly arrange sweets & tea on this occasion.
- 10. Incharge, security Section for information and further necessary action.
- 11. Incharge, communication centre with the request to provide all the necessary facilities in the Auditorium.
- 12. Maintenance Engineer, ICAR-NDRI, Karnal to ensure the uninterrupted facilities in the Auditorium.
- 13. Incharge computer Centre for displaying on the NDRI website and E-Office Notice Board.

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