



भाकृअनुप-राष्ट्रीय डेरी अनुसंधान संस्थान(मानद् विश्वविद्यालय)
ICAR-National Dairy Research Institute (Deemed University)
करनाल, हरियाणा (भारत). पिन-132001.
Karnal, Haryana (India). PIN-132001



(स्थापना अनुभाग-एक / Establishment Section-I)

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Dated: 05th January, 2024

OFFICE ORDER

In supersession of earlier office orders issued in this regard, for smooth functioning of Administrative work, the Director, ICAR-National Dairy Research Institute, Karnal has transferred Sh. Prabhjit Singh, AAO from Maintenance (ME) Section to Purchase Section at this institute with immediate effect till further orders.

Further, Sh. Prabhjit Singh, AAO will also look after the work of Labour Welfare Officer (LWO) and Tenders related work of ME Section till a substitute is provided to ME Section. However, all technical work like requisition, specification and technical comparatives will be prepared at ME level. These duties are assigned to him in addition to his existing duties without any extra remuneration till further orders.

(This issues with the approval of the Director, ICAR-NDRI, Karnal.)


(Ravinder)
Sr. Admn. Officer

DISTRIBUTION:

1. Sh. Prabhjit Singh, AAO, ICAR-NDRI, Karnal.
2. Incharge, Maintenance (ME) Section, ICAR-NDRI, Karnal.
3. Sr. AO, Purchase Section, ICAR-NDRI, Karnal.
4. The Comptroller, ICAR- NDRI, Karnal
5. Joint Director (Research.), ICAR- NDRI, Karnal.
6. Joint Director (Academics), ICAR- NDRI, Karnal.
7. Joint Director (Admn.) cum Sr.Registrar, ICAR- NDRI, Karnal.
8. AAO, E-I(S), ICAR-NDRI, Karnal.
9. AAO, APAR, Disp. & RTI Cell, ICAR-NDRI, Karnal.
10. PPS to Director for kind information of the Director, ICAR-NDRI-Karnal.
11. Incharge Computer Centre for uploading on the e-Office Notice Board of ICAR-NDRI & Institute's Website.
12. Personal files of the officers concerned.
13. Guard File.