



भाकृअनुप-राष्ट्रीय डेरी अनुसंधान संस्थान(मानद् विश्वविद्यालय)
ICAR-National Dairy Research Institute (Deemed University)
करनाल, हरियाणा (भारत). पिन-132001
Karnal, Haryana (India). PIN-132001



(स्थापना अनुभाग-तीन / Establishment Section-III)

फा.सं. 11-32/2015-ई.3(एम)-382-383

दिनांक: 07 दिसम्बर, 2022

सेवा में

सर्वसंबंधित को (संलग्न परिपत्र में उल्लेखित अनुसार)
(To all concerned as mentioned in enclosed Circular)

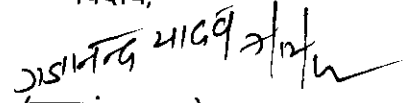
महोदय/महोदया,

कृपया इस पत्र के साथ संलग्न परिपत्र सूचनार्थ एवं आवश्यक कार्रवाई हेतु देखें।

धन्यवाद।

संलग्न: उपरोक्तानुसार

भवदीय,


(गजानंद यादव)

वरिष्ठ प्रशासनिक अधिकारी

प्रतिलिपि:

प्रभारी, कंप्यूटर केन्द्र, रा.डे.अनु.सं., करनाल
को संस्थान की वेबसाइट एवं ईऑफिस नोटिस
बोर्ड पर अपलोडिंग हेतु।

**ESTABLISHMENT-III (M) SECTION
ICAR-NATIONAL DAIRY RESEARCH INSTITUTE
KARNAL-132 001 (HARYANA)**

F.No. 11-32/2015-E.III(M)- 382-383

Dated: 07th Dec., 2022

To,

All the Directors/Project Directors of ICAR Institutes/National Research Centres/National Bureaux.

Sub: Filling up of 05 vacant posts of Upper Division Clerk on deputation/ permanent absorption basis at NDRI, Karnal Hqrs. and Southern Regional Stations of NDRI, Adugodi, Bengaluru & Eastern Regional Stations of NDRI, Kalyani (West Bengal).

Sir/Madam,

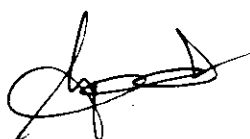
It is proposed to fill up the following 05 vacant posts of Upper Division Clerk on deputation/ permanent absorption basis from the eligible candidates working in ICAR Hqrs/ICAR's Institutes :-

Name of post & Pay Level	Name of Hqrs./ Regional stations for which vacancies are to be filled	Eligibility
(1)	(2)	(3)
Upper Division Clerk Level-4 (Rs. 25500-81100)	01 (UR), NDRI, Karnal Hqrs.	By deputation of regular Upper Division Clerk of ICAR Hqrs./Institutes.
	02 (01-UR & 01-SC), Southern Regional Station of NDRI, Adugodi, Bengaluru	or By deputation of regular Lower Division Clerk of ICAR Hqrs./Institutes having 8 years regular service as on 01.04.2022
	02 (01-UR & 01-ST), Eastern Regional Station of NDRI, Kalyani, West Bengal	or By transfer on permanent absorption of regular Upper Division Clerk of ICAR Hqrs./ Institutes

The deputation shall be for a period not exceeding three years.

The reservation points as mentioned at column (2) above are not applicable in case of deputation. However, the same shall be applicable on the vacancies to be filled through transfer on permanent absorption basis.

It is requested that the above vacancies may kindly be circulated among the desirous candidates working at your Institute and the application of suitable and desirous candidates who fulfill the requisite qualifications and who can be relieved immediately in the event of their selection for appointment may kindly be forwarded in the enclosed prescribed proforma alongwith their attested copies of APARs for the last five year (2015-16 to 2019-20), so as to reach the undersigned on or before **02.01.2023**.




Contd.../2

A certificate to this effect that no disciplinary/vigilance case is pending or being contemplated against the candidate may also be sent. Incomplete applications, not forwarded through proper channel, without APAR and vigilance/ disciplinary clearance certificate, will not be entertained.

Hindi version follows

Encl: Proforma

Yours faithfully,


(Gajanan Yadav)
Senior Admn. Officer

Distribution:-

1. The Under Secretary (Admn.), ICAR, Krishi Bhawan, New Delhi
2. The Joint Director (Admn.) & Sr. Registrar, NDRI, Karnal.
3. The Head, SRS of NDRI, Adugodi, Bengaluru- 560 030
4. The Head, ERS of NDRI, Kalyani, Dist. Nadia (WB)- 741 235
5. The Incharge, Computer Centre, NDRI, Karnal for placing this Circular on NDRI's website as well as eoffice notice board.

**APPLICATION PROFORMA FOR APPLYING THE POST OF UPPER DIVISION
CLERK ON DEPUTATION/TRANSFER ON PERMANENT ABSORPTION BASIS
AT ICAR-NDRI, KARNAL HQRS. & ITS REGIONAL STATIONS.**

1. Name of the Candidate _____
2. Name of the ICAR Institute where candidate is working at present _____
3. Name of the Hqrs./Regional Station of NDRI for which applied for _____
4. Date of Birth & age _____
5. Educational & other qualifications _____
6. Present post held on regular basis with date of appointment _____
7. Brief particulars of service including the present post:-

Post held	Pay Level	Period	Nature of duties

8. Date of confirmation/post held substantively _____
9. Whether belongs to UR/SC/ST/OBC/ PwD _____
10. E-mail Address & Mobile No. _____
11. Any other information/particulars relevant to the service of the employee _____

Date: _____

Signature of the Candidate

CERTIFICATE TO BE FURNISHED BY THE HEAD OF OFFICE

Certified that the particulars furnished above have been verified from the service book and found correct. Attested copies of 5 years APARs enclosed.

Signature with stamp of the Head of Office