



स्थापना-II अनुभाग/Estt.II Section  
भाकृअनुप-राष्ट्रीय डेरी अनुसंधान संस्थान(मानद् विश्वविद्यालय)  
ICAR- National Dairy Research Institute (Deemed University)  
अग्रसैन चौक, करनाल, हरियाणा। पिन-132 001  
Agrasen Chowk, Karnal, Haryana. PIN-132 001



फा.सं. : 2-10/2020/Re.H./E-II(T)-251

दिनांक, 10-01-2022

सेवा में,

प्रभारी  
संग्रहालय केन्द्र  
रा. डे. अ. सं., करनाल

महोदय,

कृपया इस पत्र के साथ संलग्न कार्यालय आदेश/परिपत्र/पत्र/दस्तावेज आवश्यक कार्रवाई हेतु प्रस्तुत है।

धन्यवाद।

संलग्न : उपरोक्तानुसार

भवदीय,  
चिरंजी लाल  
10.1.22  
(चिरंजी लाल)  
सहा. प्रशा. अधिकारी

**ESTABLISHMENT-II(T) SECTION**  
**ICAR-NATIONAL DAIRY RESEARCH INSTITUTE**  
**KARNAL-132001 (HAYANA)**

No.F. 2-10/2020/Rectt./E.II(T)-251

Dated 10<sup>th</sup> January, 2021

To,

**The Directors/Project Directors of all the ICAR Research Institutes/National Research Centres/ Project Directorates/Bureaux/ATARIs etc,**

**Sub: Filling up various posts of Senior Technical Assistant; Technical Assistants and Technician under various Functional Groups of Category-I & II through inter-institutional transfer on permanent absorption basis at ICAR-NDRI, Karnal and its regional stations located at Bengaluru (Karnataka) and Kalyani (West Bengal).**

Sir/ Madam,

In reference to the Inter-Institutional Transfer Policy for technical staff issued vide Council's letter F.No. TS-19(01)/2020-Estt.IV dated 19.03.2020, the following technical posts under KVKs and Institute strength are proposed to be filled up by inter-institutional transfer on permanent absorption basis. The particulars of posts, category and eligibility are detailed below:

Sl. No.	Name of the Post & Functional Group	Pay Scale Level of pay matrix of 7 <sup>th</sup> CPC	No. of Posts	Qualifications
1.	2.	3.	4.	5.
<b>Under KVKs of ICAR-NDRI, Karnal, Haryana and ICAR-ERS of NDRI, Kalyani, West Bengal</b>				
1.	Sr. Technical Assistant, (Field Farm Technician)	Pay Level-06	<b>Total: 02 (Two)</b> 01-KVK, Knl (SC) 01-KVK, Kly (OBC)	Bachelor's Degree in Veterinary Science & AH (B.V.Sc. & AH)/ Bachelor's Degree in Veterinary Science (B.V.Sc.) from a recognized university under VCI regulations.
2.	Sr. Technical Assistant, (Field Farm Technician)	Pay Level-06	<b>Total: 01 (One)</b> 01- KVK, Knl (UR)	Bachelor's Degree in Dairy Technology (B.Tech. DT) from a recognized university.
3.	Senior Technical Assistant, (Field Farm Technician)	Pay Level-06	<b>Total: 01 (One)</b> 01- KVK, Kly (UR)	Bachelor's Degree in Dairy Technology (B.Tech. DT)/ Home Science from a recognized university.
4.	Sr. Technical Assistant, (Field Farm Technician)	Pay Level-06	<b>Total: 02 (Two)</b> 01-KVK, Knl (OBC) 01-KVK, Kly (UR)	Bachelor's Degree in Computer Science/ Information Technology (B.Tech. Computer Science/ B. Tech. Information Technology) from a recognized university.
5.	Technician (W/S) Driver	Pay Level-02	<b>Total: 02 (Two)</b> 02 (KVK)-ERS, Kly (UR)	i. Matriculations pass qualification from a recognized board. ii. Possession of a valid and appropriate driving license from prescribed Government Authority (the candidate will have to pass the practical skill test to be taken by an appropriate committee of Institute/Hqrs.) <b>Desirable</b> i. One year trade certificate in the relevant field from ITI or ii. Experience of driving in a recognized Institution, or iii. Experience of motor mechanic work.

**Under ICAR-NDRI, Karnal and its regional stations i.e. Bengaluru (Karnataka) and Kalyani (WB)**

6.	Technical Assistant (Field Farm Technician)	Pay Level-05	<b>Total: 04 (Four)</b> 01-NDRI, Knl (UR) 01-NDRI, Knl (OBC) 01-NDRI, Knl (EWS) 01-ERS, Kly (UR)	Bachelor's Degree in Agricultural Sciences (B.Sc. Ag.) from a recognized university.
7.	Technical Assistant (Field Farm Technician)	Pay Level-05	<b>Total: 01 (One)</b> 01-NDRI, Knl (OBC)	Bachelor's Degree in Home Science/ Community Sciences from a recognized university.
8.	Technical Assistant (Field Farm Technician)	Pay Level-05	<b>Total: 02 (Two)</b> 01-NDRI, Knl (OBC) 01-NDRI, Knl (SC)	Bachelor's Degree in Horticulture from a recognized university.
9.	Technical Assistant (Field Farm Technician)	Pay Level-05	<b>Total: 03 (Three)</b> 01-NDRI, Knl (UR) 01-NDRI, Knl (OBC) 01-SRS, B'luru (UR)	Bachelor's Degree in Veterinary Science & AH (B.V.Sc. & AH)/ Bachelor's Degree in Veterinary Science (B.V.Sc.) under VCI regulations / Bachelor's Degree in Agricultural Sciences (B.Sc. Ag.), from a recognized university.
10.	Technical Assistant (Field Farm Technician)	Pay Level-05	<b>Total: 04 (Four)</b> 01-NDRI, Knl (UR) 01-NDRI, Knl (OBC) 01-ERS, Kly (SC) 01-NDRI, Knl (Divyang) locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy.	Bachelor's Degree in Dairy Technology (B.Tech. DT)/ Food Technology (B.Tech. FT) from a recognized university.
11.	Technical Assistant (Field Farm Technician)	Pay Level-05	<b>Total: 01 (One)</b> 01-NDRI, Knl (OBC)	Bachelor's Degree in Science with Bio-chemistry/ Biotechnology/ Microbiology/ Zoology/ Genetics as one of the subject from a recognized university.
12.	Technical Assistant (Laboratory Technician)	Pay Level-05	<b>Total: 06 (Six)</b> 01-NDRI, Knl (UR) 01-NDRI, Knl (Divyang) blindness and low vision 01-NDRI, Knl (SC) 01-NDRI, Knl (EWS) 01-SRS, B'luru (UR) 01-SRS, B'luru (SC)	Bachelor's degree in Computer Science/ Information Technology from a recognized university.
13.	Technical Assistant (Lab Technician)	Pay Level-05	<b>Total: 06 (Six)</b> 01-NDRI, Knl (OBC) 01-NDRI, Knl (EWS) 02-NDRI, Knl (UR) 01-SRS, B'luru (UR) 01-ERS, Kly (OBC)	Bachelor's Degree in Science with Chemistry/Bio-Chemistry/ Biotechnology/ Microbiology/ Zoology/ Genetics as one of the subject from a recognized University.
14.	Technical Assistant (Laboratory Technician)	Pay Level-05	<b>Total: 11 (Eleven)</b> 06-NDRI, Knl (UR) 02-NDRI, Knl (OBC) 02-NDRI, Knl (SC) 01-SRS, B'luru (OBC)	Bachelor's Degree in Science with Bio-chemistry/ Biotech/ Microbiology/ Zoology/ Genetics as one of the subject from a recognized university.
15.	Technical Assistant (Laboratory Technician)	Pay Level-05	<b>Total: 02 (Two)</b> 01-NDRI, Knl (OBC) 01-NDRI, Knl (SC)	Bachelor's Degree in Dairy Technology (B.Tech. DT)/ Food Technology (B.Tech. FT) from a recognized university.

16.	Technical Assistant (Workshop)	Pay Level-05	<b>Total: 01 (One)</b> 01-NDRI, Knl (OBC)	Bachelor's Degree in Dairy Engineering/ Agricultural Engineering from a recognized University/ Institution.
17.	Technical Assistant (Workshop)	Pay Level-05	<b>Total: 03 (Three)</b> 01-NDRI, Knl (SC) 01-NDRI, Knl (OBC) 01-NDRI, Knl (UR)	Bachelor's Degree/ Three year diploma in Electrical Engineering from a recognized university/ Institution.
18.	Technical Assistant (Workshop)	Pay Level-05	<b>Total: 05 (Five)</b> 02-NDRI, Knl (UR) 01-NDRI, Knl (OBC) 01-NDRI, Knl (EWS) 01-SRS, B'luru (SC)	Bachelor's Degree/ Three year diploma in Civil Engineering from a recognized university/ Institution.
19.	Technical Assistant (Workshop)	Pay Level-05	<b>Total: 03 (Three)</b> 02-NDRI, Knl (UR) 01-NDRI, Knl (SC)	Bachelor's Degree/ Three year diploma in Mechanical Engineering from a recognized university/ Institution.
20.	Technical Assistant (Workshop)	Pay Level-05	<b>Total: 03 (Three)</b> 01-NDRI, Knl (UR) 01-NDRI, Knl (OBC) 01-NDRI, Knl (EWS)	Bachelor's Degree/ Three year diploma in Instrumentation & Control Engineering from a recognized university/ Institution.
21.	Technical Assistant (Workshop)	Pay Level-05	<b>Total: 02 (Two)</b> 02-NDRI, Knl (OBC)	Bachelor's Degree/ Three year diploma in Electronics & Communication Engineering from a recognized university/ Institution.
22.	Technical Assistant (Hindi Translator)	Pay Level-05	<b>Total: 02 (Two)</b> 01-NDRI, Knl (UR) 01-SRS-B'luru (UR)	Bachelor's Degree of a recognized University in Hindi with English as a Compulsory or elective subject. <b>OR</b> Bachelor's degree of a recognized University in English with Hindi as a compulsory or elective subject. <b>OR</b> Bachelor's degree of a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject. <b>OR</b> Bachelor's degree of a recognized University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject. <b>OR</b> Bachelor's Degree of a recognized University in any subject other than Hindi or English, with Hindi and English as compulsory or elective subjects; <b>AND</b> Recognized Diploma or Certificate course in translation from Hindi to English & vice versa or two years experience of translation work from Hindi to English and vice versa in Central or State Government office, including Government of India Undertaking.
23.	Technician (W/S)	Pay Level-03	<b>Total: 10 (Ten)</b> 03-NDRI, Knl (UR) 01-NDRI, Knl (Divyang) Deaf and Hard of Hearing. 01-NDRI, Knl (SC) 01-NDRI, Knl (OBC) 02-SRS, B'luru (UR) 01- SRS, B'luru (OBC) 01-ERS, Kly (UR)	Matriculation passed or equivalent from a recognized Board.
24.	Technician (L/T)	Pay Level-03	<b>Total: 01 (One)</b> 01-NDRI, Knl (UR)	Matriculation passed or equivalent from a recognized Board.

**Eligibility Criteria:-**

1. The technical personnel who possess essential qualification & be initially appointed in Category-I & II at entry level post of Senior Technical Assistant (T-4) in the KVK and Technical Assistant (T-3), Technician (T-1) in the Institute.
2. The employees should have completed five years of service after their initial appointment on the date of notification of calling of applications **01.01.2022** except the candidates applying on medical/ working spouse grounds. (If applied on Medical/ Working Spouse Grounds necessary certificate should be enclosed as per council's letter dated 19.03.2020).

The terms & conditions for Inter-Institutional transfer will be governed as laid down in the Council's letter F.No. TS-19(01)/2020-Estt.IV dated 19.03.2020 and subsequent amendments issued by the Council vide its letter dated 19.03.2021. **The technical personnel initially appointed against KVK strength and Institute strength may apply through proper channel in separate prescribed format i.e. Annexure-I for KVK and Annexure-II for Institute only.**

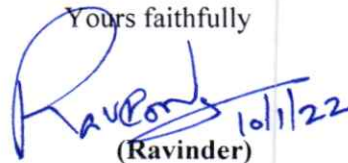
The candidate may exercise their option for place of posting, for which they would like to get their candidature considered for the advertised posts. Preference will be considered only for the option exercised and the Director, ICAR-NDRI may decide any of the exercised option reserving its discretion. Numbers of posts indicated are tentative which may increase or decrease.

It is requested that the vacancies may please be circulated amongst the eligible and desirous candidates working at your Institute/Regional Stations who fulfilled the requisite eligible conditions i.e. Qualification, Functional Group & Category to enable them to apply for the same on the proforma given overleaf. Applications of only such candidate(s) who can be relieved immediately in the event of their selection for the above posts may please be forwarded alongwith following documents **latest by 10th February, 2022:**

1. Initial appointment letter for the post of STA (T-4), TA (T-3) and Technician (T-1) issued by their respective Institutes.
2. APAR dossiers for the last five years.
3. Vigilance Clearance Certificate and Integrity Certificate.
4. A statement of major/minor penalty, if any, imposed on the applicant during the last five years.

The duly filled application should be addressed to the **Sr. Admn. Officer, Establishment-II (Technical) Section, ICAR-National Dairy Research Institute, Karnal-132001** (email: [ravinder@icar.gov.in](mailto:ravinder@icar.gov.in)) and **must reach through proper channel latest by 10<sup>th</sup> February, 2022.** No application after the due date and no direct application will be entertained. The Selection Committee/ the Director, ICAR-NDRI, however, will reserve the right to accept/reject the applications without assigning reason thereof.

Yours faithfully

  
(Ravinder)

**Sr. Administrative Officer**

Encl: Proforma of application (overleaf)

**Copy to:**

1. The Under Secretary (TS), ICAR, Krishi Bhawan, New Delhi-110 001.
2. The Under Secretary (AS), ICAR, Krishi Bhawan, New Delhi-110 001
3. The Project Director, DKMA, KAB-I, PUSA, New Delhi-110 012 with the request to upload on ICAR's website, e-office notice board and ICAR's Users email.

**Annexure-I**

**Application Proforma for Inter-Institutional Transfer  
for the post of Senior Technical Assistant & Technician under KVK**

1. Sr. No. and Name of the post applying for
2. Name of KVK for which applying  
(KVK-NDRI, Karnal / KVK-NDRI, kalyani)
3. Name of the Applicant
4. Father's/ Husband's Name
5. Date of Birth & Age as on closing date
6. Gender (Male/ Female)
7. Whether belongs to UR/ SC/ ST/ OBC/  
Physically Handicapped-Divyang)
8. Corresponding Address
9. Permanent Address
10. Mobile No.
11. E-mail ID
12. Date of Initial Appointment
13. Reasons of transfer (Please specify-Max 100  
and attach necessary documents, if any)
  - a. Spouse ground (Whether employed in  
ICAR/ State Govt./ Central Govt./  
Autonomous Body/ PSUs. If yes,  
please attach copy of self attested ID  
Proof issued by spouse's department/  
office
  - b. Medical ground (self or spouse)
  - c. Other, if any (Give details

14. Educational Qualification including Technical Qualifications (10<sup>th</sup> Onwards)

Exam passed	Board/ University	Year of Passing	Subjects	Percentage

15. Service Details (starting from initial appointment)

Name of the KVK and ICAR Institute where working at present	Name of the Post, Category and functional group	Pay Level	Period		Nature of Duties
			From	To	

**Declaration by the Applicant**

I do hereby declare and clarify that the information furnished by me is correct and true to the best of my knowledge and belief. In the event of any information found false or incorrect at any time before or after the selection, action may be taken against me and I shall abide by the decision of the Director-ICAR-NDRI, Karnal.

**Signature of applicant with date**

**For Use of Forwarding Office**

1. It is certified that particulars furnished by the applicant have been verified from the Service Book/ record(s) and found correct.
2. It is certified that no disciplinary/vigilance case is pending or being contemplated against the applicant (Copy of the Vigilance Clearance and Integrity Certificates attached).
3. It is certified that in the last five years, no penalties/ following penalties have been imposed against the applicant.
4. Certified copies of APAR dossiers for the last five years i.e. 2016-17 to 2020-21 are attached.
5. It is confirmed that in case of selection of the applicant, he/ she may be relieved within 10 days of receiving the orders.

**Signature of the Head of Office with seal**

**Application Proforma for Inter Institutional Transfer  
for the post of Technical Assistant & Technician under Institute**

1. Sr. No. and Name of the post applying for
2. Name of station for which applying  
(Hq. Karnal / SRS, Bangalore / ERS, Kalyani)
3. Name of the Applicant
4. Father's/ Husband's Name
5. Date of Birth & Age as on closing date
6. Gender (Male/ Female)
7. Whether belongs to UR/ SC/ ST/ OBC/ Physically Handicapped-Divyang)
8. Corresponding Address
9. Permanent Address
10. Mobile No.
11. E-mail ID
12. Date of Initial Appointment
13. Reasons of transfer (Please specify-Max 100 and attach necessary documents, if any)

- d. Spouse ground (Whether employed in ICAR/ State Govt./ Central Govt./ Autonomous Body/ PSUs. If yes, please attach copy of self attested ID Proof issued by spouse's department/ office
- e. Medical ground (self or spouse)
- f. Other, if any (Give details)

14. Educational Qualification including Technical Qualifications (10<sup>th</sup> Onwards)

Exam passed	Board/ University	Year of Passing	Subjects	Percentage

15. Service Details (starting from initial appointment)

Name of the ICAR Institute where working at present	Name of the Post, Category and functional Group	Pay Scale/ Level	Period		Nature of Duties
			From	To	

**Declaration by the Applicant**

I do hereby declare and clarify that the information furnished by me is correct and true to the best of my knowledge and belief. In the event of any information found false or incorrect at any time before or after the selection, action may be taken against me and I shall be abide by the decision of the Director-ICAR-NDRI, Karnal.

**Signature of applicant with date**

**For Use of Forwarding Office**

6. It is certified that particulars furnished by the applicant have been verified from the Service Book/ record(s) and found correct.
7. It is certified that no disciplinary/vigilance case is pending or being contemplated against the applicant (Copy of the Vigilance Clearance and Integrity Certificates attached).
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