



भाकृअनुप-राष्ट्रीय डेरी अनुसंधान संस्थान(मानद् विश्वविद्यालय)
ICAR-National Dairy Research Institute (Deemed University)
करनाल, हरियाणा (भारत). पिन-132001.
Karnal, Haryana (India). PIN-132001



(स्थापना अनुभाग-एक / Establishment Section-I)

F.No. 6-57/20/E-I(S)/Vol.V-229-240

Dated: 10/11/2022

सेवा में,

प्रभारी, कम्प्युटर सेंटर,
भाकृअनुप-राडेअनुसं,
करनाल

महोदय,

कृप्या इस पत्र के साथ संलग्न पत्र/दस्तावेज आवश्यक कार्यवाही हेतु देखें।

धन्यवाद।

संलग्न - उपरोक्तनुसार

भवदीय,

सोनिका
22/11/2022
सोनिका यादव

सहा. प्रशा. अधिकारी



(स्थापना अनुभाग-एक / Establishment Section-I)

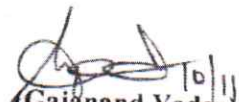
No. F.6-57/20/E.I(S)/Vol.V/- 229-240(PB)

Dated: 10th Nov., 2022

OFFICE ORDER

For smooth functioning of the administrative work, the Director, ICAR-National Dairy Research Institute, Karnal has decided the following transfers/postings of administrative staff at the Institute with immediate effect, until further orders:-

1. All files related to Purchase including NAHEP, E-V section and LWO will be submitted to the Joint Director (Admn.) cum Sr. Registrar through Sh. K.L. Meena, Chief Administrative Office (SG).
2. All files related to E-I(S), E-II(T), E-III(M), E-IV(S), C&B Sections and APAR-cum-Disciplinary cell will be submitted to the Joint Director (Admn.) cum Sr. Registrar through Sh. Dinesh Nagpal, Chief Administrative Office.
3. E-II(T) and E-III(M) dealing with Establishment work of Administrative and Technical staff is merged into one section. Sh. Chiranjee Lal, AAO, E-II(T) Section will continue to work as AAO, E-II(T) cum E-III(M) section.
4. Smt. Santosh Kumari, AAO, E-III(M) Section is transferred to E-IV Section.
5. Sh. Ram Dhari, AAO, E-IV (S) Section is posted in ME Section to deal with all Administrative work of ME Section.
6. Sh. Surender Kumar, Assistant, E-III (M) Section is transferred to University Office.
7. Sh. Suraj Bhan, UDC, C&B-III section is transferred to E-V Section.
8. Smt. Santosh, PA, ME section is posted in DES&M Division. In addition, she will also look after the Administrative work of Official Language Unit.
9. In addition to her existing work, Smt. Anjana, PA, Dairy Extension Division will also look after the Administrative work of DE Division.
10. Sh. Suraj Singh Meena, LDC, DE Division is transferred to LRC.
11. Sh. Manoj Kumar S/o Sh. Thagan Lal, SSS, KVK is transferred to Audit Section.
12. Sh. Avnish S/o Sh. Raghubir, Audit Section is transferred to KVK.


(Gajanan Yadav)
Sr. Admn. Officer

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Distribution:-

1. All the concerned Th: their respective Heads/Incharges of Division/Section.
2. The Joint Director (Research) ICAR-NDRI, Karnal.
3. The Joint Director (Academics) ICAR-NDRI, Karnal.
4. The Head, Extension Education, ICAR-NDRI, Karnal.
5. The Head, Extension Education, ICAR-NDRI, Karnal.
6. All Head-Incharges of Division/Section, ICAR-NDRI, Karnal.
7. The Head, SRS of ICAR-NDRI, Adugodi Post, Bangalore-560 030.
8. The Head, ERS of ICAR-NDRI, Katyani Dist. Nadia, West Bengal-741 235.
9. The CAO (SG)/CAO/SAO/AOS AAOS ICAR-NDRI, Karnal.
10. Deputy Director (OL), ICAR-NDRI, Karnal.
11. The DDO-I & DDO-II, C&B Section, ICAR-NDRI, Karnal.
12. The AAO, I-V (Coord.) Section, ICAR-NDRI, Karnal.
13. PPS to the Director, ICAR-NDRI, Karnal for kind information of the Director.
14. The Incharge, Computer Centre for uploading the same on Institute Website as well as e-office notice board.
15. Personal files of the concerned.